

PENAIR SCHOOL

<http://www.penair.cornwall.sch.uk/> | 01872 274737 | enquiries@penair.cornwall.sch.uk

Penair School,
St Clement,
Truro
Cornwall
TR1 1TN

Ref: COM/LKM/mv/24 September 2018

Dear Parent/Guardian

YEAR 11 PARENTS' EVENING

You are invited to visit the school on **Thursday 18 October 2018** between the times of **3.30pm** and **6.30 pm** in order to discuss your child's progress with subject teachers. It is important that your child attends the evening with you so that they can hear the constructive comments that are shared regarding making further progress. We shall also be available to discuss any matters you wish to raise.

All appointments need to be made with our online booking system which allows you to choose when you can meet with your child's teacher. To book online put the following link into the **address search bar**. Alternatively go the school website and use the link on the notice board on the home page.

<http://www.parents-booking.co.uk/penair>

When you go online to make appointments you will need:

Your own name

Your child's first name and legal surname. Preferred names will not be recognised.

Your child's date of birth

You can book for Parents' Evening from **9 am today Friday 28 September 2018 until 12 noon on Wednesday 17 October 2018**.

If you are unable to book at home or online, please call and speak to Mrs Vingoe (01872 245133) or by email on mvingoe@penair.cornwall.sch.uk who will be able to assist you in making your booking.

Refreshments (teas/coffees/cold drinks/snacks) will be on sale during the evening by our Association of Parents and Friends of Penair School (APFPS) so please make sure that you bring spare cash with you!

Yours sincerely

Mr C McDonagh

Mr C McDonagh
Key Stage 4 Pastoral Leader

Mrs L M Miller

Mrs L M Miller
Key Stage 4 Academic Lead